

## PENISTONE TOWN COUNCIL

**K. Coulton MIIMC MSLCC Town Clerk  
St. Johns Community Centre  
Church Street  
Penistone  
S36 6AR**

Minutes of the meetings of the Leisure and Amenities Committee held on April 9<sup>th</sup> 2019 in the Resource Centre, St John's Community Centre Penistone at 7.0pm

**PRESENT: Cllrs. Cutts, (in the chair) Hinchliff, Mrs. Hinchliff Mrs. Millner Saunders, and Shiggins.**

Also present **Keith Coulton Town Clerk, Emily Sidebottom, Deputy Cinema Manager, and Amanda Hart, Finance Officer**

**APOLOGIES:** Cllrs. Kimberley Chadburn and Millner  
**RESOLVED** that the apologies were recorded

### **DECLARATIONS OF PERSONAL OR PREJUDICIAL INTEREST**

The **Chair** invited declarations of which there were **NONE**

### **BUDGET REPORT**

The Finance Officer tabled an up to date report on the Paramount accounts to the satisfaction of members present.

**AGREED**

### **PARAMOUNT CLEANING CONTRACT:**

The Deputy Cinema Manager reported that a meeting had been held with the contractors as the standard with the cleaning had not been satisfactory. Another company had been invited to tender for the contract prior to taking the next steps. A further meeting with the present contractor was scheduled imminently.

### **PARAMOUNT STAFFING**

The Deputy Manager confirmed that all staff appraisals had been carried out and it was the intention to carry out a review of the information prior to carrying out any staff restructure. This would be done in the very near future.

### **PARAMOUNT LEASE:**

The Town Clerk confirmed he had received the revised Heads of Terms from the relevant officer within Barnsley MBC Asset Management. A schedule of works will now be required to bring the EPC rating to a minimum acceptable within the auditorium and foyer.

### **PARAMOUNT CCTV**

Members present recommended to approve the CCTV policy which will be administered by the Town Council and will be installed and managed in accordance with the principles and objectives expressed in the ICO Code of Practice and registered with the ICO as Data Controllers

Signed.....Mayor 15/04/19

**PARAMOUNT STEPS:**

The repairs to the steps had been deferred as the contractor had experienced difficulty in obtaining the size of the stone required for the bottom step. Further discussions with the contractor were to be carried out in the very near future.

**ALLOTMENT FENCING - WILSON AVENUE SITE:**

The Town Clerk and Cllr. Cutts had met on site with the contractor and the resident who had appeared concerned over site safety.

Members present recommended the quote for £1470.00 for the fence be accepted. As the resident appeared willing to contribute to the fence it was agreed that the Town Clerk makes contact.

**DATE AND TIME OF THE NEXT MEETING**

To be arranged