

PENISTONE TOWN COUNCIL

Minutes of the Ordinary Town Council Meeting held on December 17th 2018 in the Council Chamber, Town Hall, Shrewsbury Rd. Penistone

Present: The Town Mayor, Cllr. Mrs. Millner in the Chair
Cllrs. Cutts, Hand – Davis, Hayler, Hinchliff, Kimberley, Millner, Mrs. Rusby, Saunders, and Unsworth

Also present the Town Clerk **K. Coulton, Rowena Chantler** (Penistone Line Partnership), public and press.

Rowena Chantler from Penistone Line Partnership gave a presentation on the work the partnership carries out and particularly on the work around the station. New fencing was to be erected and new planters, and work that goes on in local schools advising children of the dangers around the station etc.

Questions were taken from the floor answered to the satisfaction of members present. Ms. Chantler was thanked for her presentation and attendance

The **Town Mayor** offered ten minutes public participation of which there were no comments from members of the public.

The **Town Mayor** reported on the Christmas light switch on and success of the day.

1. Apologies for absence –

Apologies were received from **Cllrs. Mrs. Hinchliff, Chadburn, Shiggins and Webber.**

RESOLVED that the apologies were recorded.

2. Declarations of Personal or Prejudicial Interest

In accordance with Section 31 of the Local Government Act 2011

The Chair invited declarations which there were NONE

NOTED.

3. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Mayor** accordingly

- a) The Town Council Meeting held on November 19th 2018
- b) The Planning Committee held on November 19th 2018

4. Reports from Elected Members of Barnsley M.B.C.

Cllr. Millner commented that Barnsley MBC Highways were not to proceed with alterations to the junction to prevent the problem of cars blocking Netherfield when parents were dropping/picking up children from school. **Cllr. Millner** also referred to the Ward Alliance / Barnsley MBC Highways funding the Traffic Regulation Order to provide double yellow lines on the junction of Green Road and Mortimer Road.

He also commented on **Cllr. Cutts** query regarding parking on High Street, and the request to provide an additional pedestrian crossing and that grant funding options were being considered

There were no further reports, **Cllr. Millner** was thanked for his update

Signed.....Mayor 21/01/19

5. Correspondence.

The following items of correspondence were **NOTED**

- a) Rural Services Network
- b) Open access Government
- c) Love where you Live
- d) Penistone Area Housing Team
- e) White Rose update
- f) Travel in South Yorkshire
- g) YLCA Planning Seminars – Cllrs Hayler, Kimberley and Shiggins expresses an interest in attending one of these seminars.

6 Leisure and Amenities Report.

Cllr. Cutts referred to the following:

Staffing – We are in the process of arranging all the staff appraisals, this will be completed by Christmas

Programme:

Film attendance have been very good as suggested last month, we now have the Christmas season fully booked through also, details are on the website.

Live events are for the autumn season is the biggest ever with bookings as expected or better. The spring season is also now complete all shows will be published on the website in the very near future.

Marketing – The next booklet is in production to cover January to May

Social media marketing has been increased with regular, boosted and paid for ads on Facebook. We are also looking at options for google ads.

Lease –The Town Clerk confirmed he was in receipt of confirmation from the relevant officer within Barnsley M.B.C. that the next round of reports to go to Barnsley MBC Cabinet is the 3rd December and the Cabinet meeting would be February 6th 2019

Building – Decorating is now complete.

Front steps – Obtaining quotes is on-going. All guttering and downpipes are free from leaves to ensure there is no water ingress

The scanning system for ticket entry is now working well both on the door and at the Kiosk. There is now the option for contactless card payment on all the terminals.

All seats bookable, we have started a trial whereby all seats are allocated for all shows. This means when booking in advance or on line you can select your seat. In the past we have only done this for very busy shows and live events. We will review the response over the next few months

Cllr. Cutts was thanked for his report.

Cllr. Hand – Davis on behalf of the Council expressed thanks to staff at the Paramount for their efforts throughout the year.

7. Accounts and Finance.

The following accounts had been previously circulated to Members and it was **RESOLVED** to agree the following:

- a) The General Account £ 22,701.51
- b) The Paramount Account £78,747.76

Signed.....Mayor 21/01/19

8. Community Centre:

The **Town Clerk** stated that business generally was highly satisfactory. Work to provide a bollard to prevent continuous damage to the public toilet was to be carried out in the very near future.

NOTED

9. Penistone Neighbourhood Development Plan:

Cllr. Kimberley the **Town Clerk** reported that an examiner has now been appointed who has a wealth of knowledge having examined over 50 neighbourhood plans. The appointment was made in December so should be starting in the very near future. As part of the regulation 16 consultation it was identified that Natural England had not commented on the strategic environment assessment, this is being investigated by Barnsley M.B.C.

NOTED

10. Internal Audit Report first and second interim visits for the financial year ending March 2019.

The **Town Clerk** had circulated the report prior to the meeting for member's perusal. Members present **RESOLVED** to accept the report as no matters arose from the work to give cause for concern and internal controls were operating as expected. A requirement that would be needed would be an amendment to the Town Council's governance documents, Financial Regulations, Financial Risk Assessment and Internal Controls due to the new cash collection arrangement. This to be reviewed during the next visit.

1. Date and Time of the next meeting.

The Ordinary Town Council

January 21st at 7.00 pm in the Town Hall, Shrewsbury Rd, Penistone

Signed.....Mayor 21/01/19