

PENISTONE TOWN COUNCIL

Minutes of the Ordinary Town Council Meeting held on July 16th 2018 in the Council Chamber, Town Hall, Shrewsbury Rd. Penistone

Present: The Town Mayor, Cllr. Mrs. Millner in the Chair
Cllrs. Cutts, Hinchliff, Mrs. Hinchliff, Hayler, Marsh, Kimberley, Millner, Shiggins, Saunders and Unsworth

Also present the Town Clerk **K. Coulton**, Stephen Croft Barnsley MBC, public and press.

The **Town Mayor** welcomed Steve Croft Principal Engineer (Highways) Barnsley MBC who gave an in-depth account of the maintenance of the highway network within Barnsley MBC.

He discussed at length the method and frequency of highway inspections and gully cleansing. The criteria used for major schemes, basic maintenance patching, and cosmetic preventative maintenance treatments.

He explained the current financial constraints affecting the highway budget and loss of Officers and the criteria used for the assessment of pothole repairs.

Much discussion ensued and the questions asked were answered to the satisfaction of members present.

The officer was thanked for his attendance and presentation.

The **Town Mayor** then offered ten minutes public participation.

Comments raised: a representative of Fairtrade on Penistone asked if the Town Council would consider investing in a new noticeboard? As it was becoming increasingly difficult to display information in the existing one.

There being no further questions, the **Town Mayor** opened the meeting proper.

1. Apologies for absence –

Apologies were received from **Cllrs. Chadburn, Hand – Davis Rusby and Webber. RESOLVED** that the apologies were recorded.

2. Declarations of Personal or Prejudicial Interest

In accordance with Section 31 of the Local Government Act 2011

The Chair invited declarations of which there were none

NOTED.

3. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Mayor** accordingly

- a) The Town Council Meeting held on June 18th 2018
- b) The Planning Committee held on June 18th 2018
- c) Town Services Committee held on July 9th 2018

Signed.....Mayor 17/09/18

4. Reports from Elected Members of Barnsley M.B.C.

Cllr. Millner commented on Primary school funding shortfalls and proposed improvements to the culvert in Millhouse Green.

Cllr. Millner also commented on the recent anti-social behavior in the Market Barn and how Barnsley MBC was to re - assess the building to make it inaccessible out of hours..

There were no further reports.

5. Correspondence.

The following items of correspondence were **NOTED**

- a) Rural Services Network
- b) Love where you Live
- c) South Yorkshire Police and Crime Panel
- d) S.Y.P.T.E. Travel Master

6 Leisure and Amenities Report.

Cllr. Cutts reported on the following:

Staffing – Fully staffed at this present time however staff requirements will be reviewed over the summer with a view to the resources needed to proceed with the new business plan.

Programme:

Film attendance has been down on expectation a combination of football and good weather even with big releases being just average. The summer season offers some good titles on release and booking well.

Live events are all booking well with the autumn season the biggest ever.

Marketing – The next booklet is in production to cover September to December.

Lease – Still awaiting from Barnsley MBC however an energy efficiency survey has been carried out as part of the lease process with an expectancy of coming into a Category D which while not good won't preclude the lease progressing.

G.D.P.R. All the required work undertaken.

Building - Exterior doors have been replaced in the Paramount Room, Cellar Door and Office Door as all were life expired.

Cllr. Cutts was thanked for his report.

7. Accounts and Finance.

The following accounts had been previously circulated to Members and it was **RESOLVED** to agree the following:

- a) The General Account £14,005.38
- b) The Paramount Account £ 36,851.35

8. Community Centre:

The Town **Clerk** stated that business generally was highly satisfactory.

Refurbishment and painting of the Top Hall and Office was to be carried out during the school holidays.

NOTED

Signed.....Mayor 17/09/18

9. Penistone Neighbourhood Development Plan:

Members has been circulated with the draft document and it was **RESOLVED** that the Town Council adopts the Neighbourhood Development Plan and that it is now referred to Barnsley MBC

10. Internal Audit Report final visit 2017/18

The Town Clerk reported that the Internal Auditor had completed the audit for 2017/18 in accordance with the audit plan. During the year the internal controls have been reviewed at the Town Council and Paramount Cinema and carried out appropriate tests and checks on the accounts and other management arrangements to confirm that the systems of financial and other controls over the Town Council's activities and operating procedures are effective.

No matters arose from this work to give cause for concern and I can confirm that internal controls are operating as expected. Actions have been taken on recommendations made in my previous report.

NOTED

It was also **RESOLVED** to appoint Yorkshire Internal Audit Services as the Town Council's auditor for the financial year 2018/19

11. Date and Time of the next meeting.

The Ordinary Town Council

September 17th 2018 at 7.00 pm in the Town Hall, Shrewsbury Rd, Penistone

12. Public Bodies (Admission to Meetings) Act 1960

Due to the confidential nature of the business to be transacted it was **RESOLVED** to discuss the matter in the absence of the public and press.

The Town Clerk read out the content of the letter received and following a brief discussion it was agreed that until further evidence was forthcoming the Town Council would be non-committal at this present time.

NOTED

Signed.....Mayor 17/09/18

Signed.....Mayor 16/07/18

