

PENISTONE TOWN COUNCIL

Minutes of Ordinary Town Council Meeting held on October 16th 2017 in the Council Chamber, Town Hall, Shrewsbury Rd. Penistone

Present: The Deputy Mayor Cllr. Hand – Davis, in the chair, **Cllrs. Cutts, Chadburn, Hayler, Kimberley, Millner, Mrs. Millner, Unsworth and Saunders**

Also present the Town Clerk **K. Coulton**, public and press.

The **Deputy Mayor** allowed ten minutes public participation prior to the meeting proper.

Comments raised **NONE**

There being no questions the **Deputy Mayor** opened the meeting proper.

1. Apologies for absence –

Apologies were received from the Town Mayor and Mayoress, Cllrs. Hinchliff and Mrs. Hinchliff respectively, Cllrs. Mrs. Rusby, Stanley and Ogle.

RESOLVED that the apologies were recorded.

2. Declarations of Personal or Prejudicial Interest

In accordance with Section 31 of the Local Government Act 2011

The **Deputy Mayor** invited declarations of which Cllr. Cutts declared a personal interest in agenda item 12. Staff training.

NOTED.

3. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Deputy Mayor** accordingly

- a) The Town Council Meeting held on September 18th 2017
- b) The Planning Committee held on September 18th 2017
- c) The Town Services Committee held on October 4th 2017

4. Reports from Elected Members of Barnsley M.B.C.

Cllr. Unsworth again commented on the Principal Towns Initiative which contained evidence of the Town Council's Neighbourhood Development Plan. He also referred to the closure on Chapel Lane and the post erected for the installation of the traffic light system. There was also an element in the project for a feasibility study to assess the potential of the buildings in the Town in the bid i.e. the Town Hall, Market Barn and the vacant unit on St. Mary's Street.

Cllr. Millner reported that the waiting restriction on The Green was subject to funding. Should funding become available a Traffic Regulation Order would be implemented. The Ward Councillors' were thanked for their reports.

Signed.....Mayor November 20th 2017

5. Correspondence.

The following items of correspondence were **NOTED**

a) **Principal Towns Programme Registration of Interest.**

This project had taken a package approach highlighting various elements to provide a complete package to give Penistone its own unique identity and remarket the area to increase visitor numbers and footfall.

Marketing and promotion to provide Penistone with a real identity including a package of benefits such as Sport Penistone, Film Penistone, Walking Penistone, History Penistone, Train Penistone, Creative Penistone and Active Penistone. To include a new logo developed by the local community and adopted for use throughout the Town.

Development of a Tourism Hub in the market office providing historical information including changes to the market over the years to be run by volunteers.

Development of the Town Hall to facilitate the expansion of the Paramount to provide an additional screening room where additional events could be held.

This would include remedial work to get the building to a standard where it can be taken over by the Paramount, this will save Barnsley MBC the running maintenance costs currently incurred by the building

Signage to highlight areas of interest and guide people to the market and an interactive display at the train station which could signpost people to walks/cycle routes on the TPT.

Bike parking and hiring facilities to encourage people to stop off in Penistone when they are using the TPT.

Extend the highway by reducing the width of the footway outside the Paramount to provide parking for coaches to encourage increased usage of the Paramount.

Extend wi – fi coverage for the Town Centre area as the mobile signal is currently extremely poor.

Develop the empty unit at St. Mary's as an incubation unit which could link in to the schools IKIC scheme to encourage young people to start their own businesses and offer space to new businesses attracted to the area.

Develop the eaves of the Market Barn to incorporate a café that would be a unique attraction to increase footfall/visitors to the area.

- b) Love where you Live
- c) Rural Services Network
- d) Minutes from Penistone Area Housing Management Team
- e) Barnsley MBC temporary road closure Hartcliff Road

6. Leisure and Amenities Report.

Cllr. Cutts reported on the following:

Staffing: Fully staffed

Programme: Film attendances have been average at best with the notable exception of Victoria and Abdul. The forthcoming season appears to be improving

Live Events: The forthcoming live season is booking very well as is the early 2018 shows

Marketing: Since the summer we have been undertaking some Facebook advertising which in some cases is proving to be worthwhile. This is backed up with regular E news bulletins to the Email list. The next programme booklet will be ready in the very near future.

Signed.....Mayor November 20th 2017

Leisure and Amenities report continued.

Lease: FCS Associates have held two meetings with us regarding the Business Plan. All information has been referred to them. A meeting will be held this Friday (20th) to view the first draft followed by a stakeholder meeting on the 26th to which the Business Plan will be finalised.

Cllr. Cutts was thanked for his report.

NOTED

7. Accounts and Finance.

The following accounts had been previously circulated to Members and it was **RESOLVED** to approve the following:

- a) The General Account to the sum of £ 7,802.04
- b) The Paramount Account to the sum of £ 40,642.83
- c) Grant funding to Millhouse Green Institute to the sum of £1,250.00 was approved

8. Community Centre

The Town Clerk stated that painting of the lower hall, I.T. Room and foyer had been carried out and business generally was highly satisfactory

NOTED

9. Neighbourhood Plan

Cllr. Kimberley commented that grant funding had been successful to complete the next stage.

A screening assessment undertaken by AECOM confirmed that a strategic environment assessment was not required which was good news.

A questionnaire for each individual household has been developed but in order for this to be carried out a post office license is required. This is in the process of being applied for. If this is achieved by the timescales then the consultation should commence on November 5th ending December 18th

Should there be a delay then the timescale will be pushed back a week. All the information has been delivered to the printers ready for the consultation.

The group meets again on October 19th to finalise everything for the regulation 14 consultation.

Cllr. Kimberley was thanked for her report

NOTED

10. Parade and Gala 2018

Cllr. Mrs. Millner commented that plans for the Gala and Parade were progressing and that the theme for the parade would be “Musicals through the Ages”

The Gala day would follow the previous year’s format.

11. Staff Training Public Bodies (Admission to Meetings) Act 1960

Members of the public and press left the room whilst this item was discussed.

RESOLVED: The Town Council gave approval for staff to receive tutelage on the RBS accounting system. This will establish the job share of the new role of finance/administration officer as envisaged.

12. Date and Time of the next ordinary meeting.

November 20th 2017 at 7.00 pm in the Town Hall, Shrewsbury Rd, Penistone

Signed.....Mayor November 20th 2017

