

# PENISTONE TOWN COUNCIL

**Minutes of the Ordinary Town Council Meeting held on April 18<sup>th</sup> 2016 in the Council Chamber, Town Hall, Shrewsbury Rd, Penistone.**

**Present: The Mayor Cllr. Millner**, in the chair, **Cllrs. Mrs. Millner, Chadburn, Cutts, Hand – Davis, Hinchliff, Mrs. Hinchliff, Kimberley, Ogle, Mrs. Rusby, Unsworth and Webber.**

Also present the Town Clerk **K. Coulton**, public and press.

The **Town Mayor** offered ten minutes public participation prior to the meeting proper.

Comments raised: Could an update be given on the provision of defibrillators?  
The **Town Mayor** replied that although funding from the British Heart Foundation had terminated for the present time other options were being considered by the Ward Alliance.

There being no further questions the Mayor opened the meeting proper

**1. Apologies for absence – Cllr. Hayler** (family bereavement) **Cllr. Marsh** (illness)  
**RESOLVED** that the apologies are accepted

## **2. Declarations of Personal or Prejudicial Interest**

In accordance with Section 31 of the Local Government Act 2011

The **Mayor** invited declarations of which **Cllr. Unsworth** declared an interest in agenda item 5f Fairtrade

**RESOLVED** that the declaration is recorded

It was agreed by members present that agenda item 12 be brought forward regarding the casual vacancy on the Town Council.

As agreed at the meeting in February following the confirmation by Barnsley MBC that there had been no request to hold a by election in relation to the recent vacancy the Town Council could proceed to co-opt as appropriate.

Despite the advertisement the Town Clerk stated that he had received only one written declaration of interest from a local resident, Graham Saunders.

It was unanimously agreed that Mr. Saunders be co-opted on to the Council.

Mr. Saunders was welcomed, and signed the official declaration of acceptance to office form and joined the table to participate in the remainder of business to be transacted.

## **3 Approval of Minutes.**

The Minutes of the following meetings were **approved** a true record and signed by the **Mayor** accordingly

- a) The Town Council Meeting held on March 21<sup>st</sup> 2016
- b) The Planning Committee held on March 21<sup>st</sup> 2016

## **4. Reports from Elected Members of Barnsley M.B.C.**

**Cllr. Unsworth** reported on a recent presentation on Countryside Skills by the Area Council. He also commented that there was not a lot to report due to the Election period

Signed.....Mayor 16/05/16

## Ward Members reports continued

**Cllr. Hand – Davis** commented that there is now a new head of Highways at Barnsley MBC who seemed keen to review the highway network and present assessment of repair

The Ward Members were thanked for their reports

### **5. Correspondence.**

The following items of correspondence were **NOTED**

- a) Barnsley MBC temporary closure of Wellhouse Lane
- b) Barnsley MBC temporary closure of Manchester Rd. Towngate Thurlstone
- c) Barnsley MBC temporary closure of Liley Lane Ecklands
- d) Barnsley MBC temporary closure of Greenside Hoylandswaine
- e) South Yorkshire Police Crime and Commissioner media statement
- f) Fairtrade
- g) South Yorkshire Fire and Rescue member briefing note
- h) Friends of Penistone Home Library Service – thank you letter
- i) Reply from the Chief Exec of Barnsley MBC regarding the installation of traffic lights on Hartcliff Rd – the clerk to write to the originator
- j) Penistone and Thurlstone team ministry

### **6. Leisure and Amenities Report.**

**Cllr. Cutts reported on the following:**

**Staffing:** We are fully staffed at present. Six of the relief staff have had beer cellar training and additional kiosk training.

**Cinema Price Rise:** This went ahead on April 1<sup>st</sup> without any adverse comment to date.

**Programme:**

Film attendance has been good throughout Easter. The film slate for 2016 as reported previously is very good with many films that appeal to Penistone audiences.

Details will appear on the website as they are confirmed.

We have agreed to carry out a private screening to Penistone Scout Group of the new Disney version of Jungle Book.

Live events with the exception of the Pantomime have been slower than expected  
Event Cinema is playing well the railway Children at Easter was well attended and the Andre Rieu and NT live events in the summer are booking as expected

**Penistone Cinema Organ Trust:**

The first concert was sadly not well attended, however the May concert is selling well.

**Building:** The stage working lights have been replaced with LED fixtures and a new yard light has been installed.

Bar replacement lighting is now complete

The gutters and down pipes will be cleaned at the first opportunity

**Cllr. Cutts** was thanked for his report

**NOTED**

Signed.....Mayor 16/05/16

## **7. Accounts and Finance.**

The following accounts had been previously circulated to Members and it was **RESOLVED** to approve the following:

- a) The General Account to the sum of **£24,989.33**
- b) The Paramount Account to the sum of **£60,294.58**
- c) The following request for financial assistance from On Point Sports Coaching was deferred to allow the Town Clerk to obtain further information

It was **RESOLVED** to transfer £27,000.00 to the earmarked reserves for future contingency expenditure at the Paramount

An up to date list of standing orders direct debits and payee names were presented to members, these were approved and signed by the Mayor accordingly as recommended by Internal Audit (April 6th 2016)

### **Internal Audit Report**

The Town Clerk read out the third interim visit from the Internal Auditor for the year ending 31/03/16 which confirmed that the appropriate tests and checks had been carried out on the financial systems and the relevant internal controls at this stage of the audit in accordance with the internal audit plan. These confirmed they are operating as expected.

The matters raised in the previous report had been considered by the Town Council and actioned accordingly.

One additional matter to bring to members attention was that although the Standing Orders and Financial Regulations for managing risks had been carried out as recommended the few amendments made did not appear to adequately address the number and significance of the recent changes to legislation and suggested that the Town Council take advantage of the model documents to ensure complete coverage of all necessary matters.

The Town Clerk to instigate

## **8. Resource Centre**

**Cllr. Cutts** stated that a meeting had recently been held regarding proposed budget cuts and restructure arrangements. Various issues were discussed however not confirmed to date. The Town clerk commented that he was to meet the new manager imminently to discuss the restructure.

The situation will remain as it is on the current lease until any further development  
**NOTED**

## **9. Community Centre**

The **Town Clerk** stated that the centre is very busy at this present time with increased bookings and the rooms are to be painted at the earliest opportunity

**NOTED**

## **10. Public Toilets**

The Town Clerk commented that in the absence of Cllr. Marsh he had no information to report

**NOTED**

Signed.....Mayor 16/05/16

**11. Neighbourhood Plan**

The notes from the last meeting of the Steering Group were circulated for acknowledgement and **Cllr. Webber** commented that the next meeting will be on May 24<sup>th</sup>

**NOTED**

**12. Casual Vacancy update**

See Above

**13. Date and Time of the next meeting.**

**May 16<sup>th</sup> 2016 at 7.00 pm in the Town Hall, Shrewsbury Rd, Penistone**

Signed.....Mayor 16/05/16

