

Minutes of the Meeting of Penistone Town Council  
held remotely on Monday 24<sup>th</sup> August 2020 at 7.00 p.m.

**Present: The Mayor Cllr S. Webber in the Chair and Councillors Barraclough, Bradbury, Chadburn, Cutts, A. Millner, Perkins, Rusby, Trotman, and Unsworth.**

Also present

T. Ball – Town Clerk  
A. Hart – Finance Officer  
B. Barnsley – Cinema Manager  
E. A. Wright – taking the Minutes

Cllr J. Wilson – BMBC  
Cllr D. Greenhough - BMBC

3 members of the public and press were present.

Prior to the meeting the Mayor allowed ten minutes of public participation.

A resident commented on the updated independent traffic report for the 30 for a Reason campaign, a copy of which having been previously circulated to all members. The additional data having been gathered by an independent company over a 48 hour period. The key finding was that 87% of motorists abided by the current speed limit of 40mph and it was felt they would conform to a reduction in the speed limit to 30mph. The highest recorded vehicle speed on Manchester Road was 76mph and 66mph on Lee Lane outside the primary school. Millhouse Green primary school was the only school in the borough that had a 40 mph road outside its gates.

A resident commented on the difference in the speed limit between the villages of Thurlstone, where it was 30 mph, and Millhouse Green where it is 40 mph.

As the 30 for a Reason campaign was also an agenda item, the Chair thanked the residents for attending the meeting and requested they remained whilst the agenda item was discussed.

**2020/39 Apologies for non-attendance**

Apologies for absence were received from Councillors Kimberley, Hinchliff, G. Millner and Wood.

It was **RESOLVED** that the apologies for absence be recorded.

**2020/40 Declarations of Personal or Prejudicial Interest from Councillors**

In accordance with Section 31 of the Local Government Act 2011, the Chair invited declarations of interest.

Signed by .....Town Mayor 21<sup>st</sup> September 2020

It was **NOTED** and **RECORDED** by the meeting that there were no declarations of interest.

**2020/41 Approval of Minutes**

The Minutes of the following meetings were submitted for approval:

a. The Town Council meeting held on 20<sup>th</sup> July 2020.

Moved by Cllr Rusby, Seconded by Cllr Unsworth and **RESOLVED** they were a true record

b. The Planning Committee held on 20<sup>th</sup> July 2020.

Moved by Cllr Unsworth Seconded by Cllr Bradbury and **RESOLVED** they were a true record.

c. Leisure and Amenities Committee held on 17<sup>th</sup> August 2020

Moved by Cllr Cutts, Seconded by Cllr Barraclough and **RESOLVED** they were a true record.

d. Town Services Committee held on 17<sup>th</sup> August 2020

Moved by Cllr Rusby, Seconded by Cllr Cutts and **RESOLVED** they were a true record.

**2020/42 To consider a Motion that ‘the Town Council supports the residents of Millhouse Green 30 for a Reason Speed Campaign’ – Proposed – Cllr Bararclough**

Cllr Barraclough asked that the Town Council formally supports the campaign and lobby Barnsley MBC to act and reduce the speed limit, especially as there is funding available.

Cllr Bradbury asked that an illuminated slow down sign is considered as she felt they acted as a good deterrent.

Cllr Unsworth commented on the contrast with traffic calming measures on A629 towards Huddersfield which were frequent and well signed.

Moved by Cllr Barraclough, Seconded by Cllr Cutts and **RESOLVED** that the Town Council formally supports the 30 for a Reason campaign. This was agreed unanimously.

**2020/43 Reports from Elected Members of Barnsley M.B.C.**

Cllr Wilson reported new speed indicator devices had been ordered by BMBC Highways Department and he would request they be deployed on Manchester Road at Millhouse Green.

Signed by ..... Town Mayor 21<sup>st</sup> September 2020

Cllr Greenhough added his support to the 30 for a Reason campaign and said he would request a new initiative, a pop up police station, be sited for a day on A628 at Millhouse Green.

Cllr A. Millner asked for an update on the A628 improvement scheme.

Cllr Greenhough felt this was a missed opportunity as it only referred to certain cosmetic traffic calming measures such as the installation and/or the moving of traffic islands.

Cllr Cutts inquired about the progress of the Principal Town initiative and the possible museum in the Town Hall.

Cllr Wilson replied that this issue was being dealt with by Cllr Barnard.

The Town Clerk reported receipt of correspondence from Cllr Kitching who confirmed BMBC would be repairing the fencing near the bowling club and had asked who had secured the funding for the skate park. The Chair confirmed that funding was from the Three Niners charity.

The Chair thanked the Borough Councillors.

#### **2020/44 Correspondence**

The following items of correspondence were received and noted:

SYLTE Future Travel Survey 17/07/20 sent via email

SYLTE School Survey 17/07/20 sent via email

White Rose Update 20/07/20 sent via email

Penistone FM Roll of Honour 20/07/20 sent via email. This item actually referred to a booklet published by Penistone Archives.

Rural News 20/07/20 sent via email

Wellhouse Lane 23/07/20 sent via email

Whiteface Brewery 28/07/20 sent via email

White Rose Update 31/07/20 sent via email

Keeping Barnsley Moving 12/08/20 sent via email

Rural Services Network 17/08/20 sent via email

Planning proposal from Whitefaced Beer Brewery 18/08/20 sent via email. It was noted that this item was not a formal planning application.

**2020/45 Accounts and Finance**

a. General

£63,025.18

Moved by the Town Mayor, Seconded by Cllr Unsworth and **RESOLVED** the above account be approved and noted.

b. Paramount Account

£64,872.14

Moved by Cllr Cutts, Seconded by Cllr Trotman and **RESOLVED** the above account be approved and noted.

c. Review of the management accounts for the month ending 31<sup>st</sup> July 2020

Moved by Cllr Barraclough, Seconded by Cllr Trotman and **RESOLVED** the review of management accounts be approved and noted.

d. Request from Royd Garden Community Group for financial assistance.

Moved by Cllr Trotman, Seconded by Cllr Unsworth and **RESOLVED** the Town Council gives a grant of £439 as requested.

**2020/46 Report on the Paramount.**

Cllr Cutts reported he had no further updates as the Paramount was still closed.

This was **NOTED** by the meeting.

**2020/47 Proposed Renovation Projects at the Paramount.**

The Cinema Manager gave an update on the projects and everything was on target. The repairs to the front steps would hopefully take place the following week, these repairs were key to the reopening of the Paramount.

Cllr Trotman asked if the updates were on the cinema website. The Cinema Manager replied that updates would be together with an advanced booking facility as there would be no walk in tickets sales.

Signed by .....Town Mayor 21st September 2020

This was **NOTED** by the meeting

**2020/48 Report on Community Centre**

The Town Clerk reported that several groups were looking to return the Centre in the New Year and some of the larger groups were going to be asked to use the Paramount so smaller groups could return and observe social distancing in the main hall.

The fire risk assessment report had recommended the Town Council considers installing a CAT L3 fire alarm system but the cost would be approximately £4000.

Cllr Barraclough suggested this item should be considered when looking at the proposed extension to the Centre.

It was agreed that the Town Clerk is to circulate the fire assessment report prior to the next meeting of the Leisure and Amenities Committee.

The quotation from First Impressions for planters with Winter/Spring plants, a copy of which having been circulated to all Councillors, was considered.

Moved by Cllr Unsworth, Seconded by Cllr Trotman and **RESOLVED** the quotation for ten, one metre square, planters and their maintenance during Winter 2020 and Spring 2021 for £665 plus VAT be accepted.

**2020/49 Approval of the Internal Auditors Report for the year ending 31<sup>st</sup> March 2020**

The Town Clerk summarised the Internal Auditors Report which this year had been completed online. The Internal Auditor had noticed problems with the reconciliation of the payroll caused by the software used but these had since been rectified. The Internal Auditor had also commented on the Council's grant policy and recommended that when minuted the specific power under which the grant is awarded is also noted.

Moved by Cllr Barraclough, Seconded by Cllr Rusby and **RESOLVED** the report be noted and approved.

Cllr Rusby thanked the staff for all their hard work on this item.

**2020/50 Approval of the staffing changes at the Paramount Cinema**

The Cinema Manager reported that the review of the Covid requirements had led to a review of staffing at the cinema, as outlined in the Leisure and Amenities Committee, and the need for a Duty Manager to be present on all shifts.

Signed by .....Town Mayor 21<sup>st</sup> September 2020

Rota's had been redesigned and some of roles had been made multi-functional.

As it now had to be a seated service and as queuing in the bar area and for ice creams must be avoided, 4 staff including a Duty Manager would be on each shift. Three members of staff had expressed an interest in becoming a Duty Manager.

It was proposed the new staffing arrangements would be implemented on a trial basis and reviewed after three months.

Moved by Cllr Cutts, Seconded by Cllr Trotman and  
**RESOLVED** the staffing changes at the Paramount Cinema be approved.

### **2020/51 Approval of the Christmas 2020 Lights and Christmas Trees**

The proposals for the Christmas 2020 lights and the purchase of Christmas trees, as outlined in the minutes of the Town Centre Services Committee held on 17<sup>th</sup> August 2020, were discussed. It was noted that Dransfield properties would not be able to provide the lights on St Mary's Street this year so it was proposed that the Town Council would supply the lights. The Town Clerk is to approach Dransfield Properties for permission to put up the lights on their premises and to request the company stands the electricity costs.

The following costs were noted:

- a. Christmas Lights – these lights would be placed throughout the town at a cost of £13,468.92 plus VAT subject to nominal variation.
- b. Small Christmas Trees – to be provided for shops and businesses at a cost of £1960 plus VAT
- c. Large Christmas Tree for outside St. John's Parish Church - £370 plus VAT

Moved by Cllr Bradbury, Seconded by Cllr Rusby and **RESOLVED**  
the proposals for Christmas 2020 lights and the purchase of Christmas trees be approved.

### **2020/52 To receive a report on implementing a traffic enforcement officer – Town Clerk**

The clerk presented her findings to the Council. She advised that she is currently working with BMBC Officers within the area to find a possible solution as the Town Council unfortunately do not have the powers for civil enforcement fines.

### **2020/53 Date and time of the next Ordinary Town Council meeting**

It was agreed that the next meeting should be on Monday 21<sup>st</sup> September 2020 at 7.00pm. It was agreed that if possible this meeting should be held in the Paramount.

Signed by .....Town Mayor 21<sup>st</sup> September 2020