

PENISTONE TOWN COUNCIL

**Minutes of the Ordinary Town Council Meeting held on Monday
June 18th 2012 in the Council Chamber, Town Hall, Penistone.**

Present: The Town Mayor Cllr. Barron, in the Chair, Cllrs. Cutts, Chapman, Green, Millner, Mrs. Rusby, Starling, Unsworth Webber, and Mrs. Webber.

Also present the **Town Clerk Keith Coulton, public, press.**

Before opening the meeting the **Town Mayor** allowed ten minutes public participation.

**1. Apologies for absence – Cllrs. R. Hinchliff, B. Hinchliff, Marsh and Pilkington
RESOLVED** the apologies are recorded.

2. Declarations of Personal or Prejudicial Interest

The **Town Mayor** invited declarations of which **Cllr. Unsworth** declared an interest in agenda item 7a - request for financial assistance from Fairtrade and **Cllr. Cutts** declared an interest in agenda item 7b – request for financial assistance from Penistone Guides

RESOLVED - the declarations are recorded.

3. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Town Mayor** accordingly,

- a) The Town Council held on May 21st 2012
- b) The Planning Committee held on May 21st 2012
- c) The Town services Committee held on May 28th 2012
- d) The Development and Regeneration Committee held on June 11th 2012

4. Reports from Elected Members of Barnsley M.B.C.

Cllr. Millner referred to the following in his report:

Dransfield development phase two on Bridge Street – The start of the work had been deferred by the developer due to all the other activities involving the statutory undertakers i.e. water mains renewals, electric cable renewals and now will commence late July early August and construction would take approximately 8 months.

Buckingham House – an invite to all members had been circulated to the official opening day on July 12th

Power Supply – further interruptions to the power supply in the town had been experienced on Gala Day parts of the town are still affected including the Grammar School. Northern Power Grid is keen to attend a meeting of the Town Council to explain their plans in improving supply.

Theft of cable appeared to be the cause of the disruptions.

Cllr. Starling commented on the Governments Welfare Reforms Proposals and the impact it will have on the local economy, services and people and the fact that by October 2013 Barnsley MBC will be receiving £32million less in benefit payments.

Cllr. Mrs. Rusby stated that this need addressing urgently as the budget is becoming depleted.

Signed.....Mayor 16/07/12

ELECTED MEMBERS REPORTS CONTINUED

Cllr. Starling also added that as part of a programme of events to celebrate the Olympics Barnsley MBC had acquired a mobile big screen to tour the borough to bring the games direct to communities and was asking for possible locations. Members present considered the market building to be an appropriate location.

Cllr. Starling also commented on the Neighbourhood Plan and how in the ward consultations are proceeding satisfactorily with residents. The Elected Members were thanked for their reports.

5. Correspondence.

The following items of correspondence were **NOTED** as members had been circulated with the information for their perusal prior to the meeting.

a) Neighbourhood Pride suggesting a purpose made bin for cigarette ends be installed outside the Paramount as the flower planters are being used.

RESOLVED that the Town Clerk instructs Neighbourhood Pride to instigate the provision of a bin at a cost of £150.00 - £200.00 and recharge the Town Council accordingly.

b) Royal Mail – re- siting of a post box outside the Rose and Crown Hoylandswaine

c) Royal Mail – re-siting of a post box on The Green Penistone

6. Leisure and Amenities Report.

Cllr. Cutts referred to the following in his report:

Programme – All films are playing well. All live events selling as well or better than anticipated.

Digital Cinema – The digital conversion has gone well with all issues resolved.

The invoice for our share of the deal has now arrived. The projection room still needs repainting and this will be carried out prior to the summer holidays.

A season of classic films is intended for some Sunday afternoons with the accompaniment of the organ as per and interval entertainment. All the films are digitally re- mastered.

Toilets – Work is now complete however there appears to be ingress of damp Barnsley MBC have been informed.

On line booking – The work to alter the website to make it possible to link directly with Movietickets .com booking pages has been done and is working well.

Staffing – Two new part time staff have been recruited and are working well

Cllr. Cutts was thanked for his report.

7. Accounts and Finance

The following accounts had been previously circulated to Members and it was **RESOLVED** to approve the following:

a) **The General Account to the sum of £24,752.52**

b) **The Paramount Account to the sum of £34,194.28**

c) **The following requests for financial assistance were considered at it was RESOLVED to grant the following:**

Fairtrade in Penistone £75.00

Penistone Guides £250.00

Penistone Scouts – Following written representations from five members, it was **RESOLVED** a rescission of standing orders would be carried out and to revisit this request agreed at the meeting in May.

Signed.....Mayor 16/07/12

ACCOUNTS AND FINANCE CONTINUED

A brief discussion ensued on the work carried out by the scouts in the community and it was **RESOLVED** to increase the donation by a further £500.00

A request for financial assistance from Penistone Church Football Club was declined to obtain further information

These grants to be taken from the Section 137 budget.

Alterations to the mayoral chains.

The **Town Mayor** and **Clerk** reported that a representative from Fattorinis, the makers of the civic insignia had visited the office to examine the difficulties experienced with fitting the chain of office.

Recommendations from the representative was to modify the chains and links with velvet to make fitting easier. With such modifications, a new carrying case would also be required. **Cllr. Unsworth** commented that the chain of office represented the significance of the town when the mayor was carrying out official engagements and proposed the modifications be carried out. This was seconded by **Cllr. Mrs. Rusby**.

Following a brief discussion it was **RESOLVED** the modifications be carried out.

Internal Auditor for the financial year 2012/13

RESOLVED the internal audit be carried out by Yorkshire Internal Audit Services for the financial year 2012/13

Internal Audit of Accounts for the financial year end 2011/12

The **Town Clerk** gave a full concise report to members on the report and alluded to the recommendation that the Town Council review the limit for inviting tenders and obtaining quotes and set them at an appropriate level.

RESOLVED that this be discussed at the next meeting of the Finance and General Purpose Committee

Members appeared satisfied with the report presented.

Accounting Statement and Annual Return for external audit for the year end March 31st 2012

The **Town Clerk** presented a full concise statement of accounts and members present acknowledged their responsibility for the annual governance statement ensuring there is a sound system of internal control with respect to the statement of accounts for the year end 2011/12

The **Town Mayor** on behalf of the council and before members present proceeded to sign the declaration of accounts for submission to the external auditor.

NOTED

8. Resource Centre.

No report for this period.

9. Community Centre.

The **Town Clerk** reported that the community centre was operating efficiently despite the economic climate.

Signed.....Mayor 16/07/12

COMMUNITY CENTRE CONTINUED

The window replacement rolling programme was imminent, and work to convert the former caretaker's room into a letting room has started.

Cllr. Millner asked who was responsible for the portacabin within the grounds of the community centre as the roof required repairing.

The **Town Clerk** confirmed that the cabin was the property of the Round Table and was aware of the condition of the roof and new repairs were required.

This would be reported to them again.

10. Town Hall.

The **Town Clerk** confirmed that Barnsley MBC is carrying out a comprehensive review of community buildings and would await the deliberations of their investigations.

11. Community Led Plan

Cllr. Millner reported to members that 1150 questionnaires had been returned by May 28th which agreed was the last day for returns.

At the meeting on June 11th to review the next phase of the plan it was agreed to employ an independent, impartial, temporary clerical officer to input the data under the town council supervision, as this would make the process transparent and preserve the integrity of the data.

Town Clerks note A clerical officer has now been employed and is in the process of inputting the data from the questionnaires.

The next meeting has been arranged for July 30th in the Resource Centre.

12. Public Toilets.

The **Town Clerk** reported that Barnsley M.B.C. has included the toilets as part of their review of community buildings and suggested the Town Council waits for the deliberations before commencing with any refurbishment.

Cllr. Millner suggested that contact be made with the Asset Management Section of Barnsley MBC to ascertain if the review is still being carried out and if a decision has been made regarding the toilets.

AGREED

13. National School. Public Bodies (admission to meetings) Act. 1960

Due to the confidential nature of the business to be transacted it was **RESOLVED** to exclude the public and press for this item.

14. Allotments.

The **Town Clerk** confirmed that the necessary advertising of the application was in situ on Berrywell Avenue and to date no comment had been received.

NOTED

15. Dates and Times of the next meetings. Town Council 18th July at 7.0pm in the Council Chamber Dev&Regen July 30th

Signed.....Mayor 16/07/12