

PENISTONE TOWN COUNCIL

**Minutes of the Ordinary Town Council Meeting held on Monday July 21st 2014
in the Council Chamber, Town Hall Shrewsbury Rd. Penistone**

Present: The Mayor Cllr.Marsh, in the chair. Cllrs. Barron, Cutts, Chapman, Hinchliff, Mrs. Hinchliff, Millner, Mrs. Rusby and Unsworth,

Also present the **Town Clerk Keith Coulton, public and press.**

The **Mayor** allowed ten minutes public participation prior to the meeting.

Comments heard from the public were:

The new 24 hour booking system that is being introduced across most of Barnsley's GP practices to improve access to appointments without speaking to a receptionist could prove difficult for patients in Penistone, and should be opposed.

Could the road marking be renewed on the pedestrian crossing in Springvale on the junction of Sheffield Road and Green Road?

Could the "Fishing" sign on Barnsley Road be removed as the pond no longer exists?

Has the Tour de France weekend changed the Mayors opinion on the event?

The Mayor replied with his own personal comments. There being no further questions the Mayor opened the meeting proper.

1. Apologies for absence – Apologies were received from **Cllrs. Beever Hand – Davis Pilkington Mr. & Mrs. Webber**
RESOLVED the apologies were accepted.

2. Declarations of Personal or Prejudicial Interest

The Mayor invited declarations to which Cllrs Mr. and Mrs. Hinchliff declared an interest in agenda item 7c (request for financial assistance from The Creation Station) and its link with Penistone Agricultural Show. Cllr. Mrs. Hinchliff also declared an interest in agenda item 9 (provision of the lights in the Bar Room)

3. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Town Mayor** accordingly,

- a) The Town Council Meeting held on June 16th 2014
- b) The Planning Committee held on June 16th 2014
- c) The Leisure and Amenities Committee held on June 23rd 2014
- d) The Town Services Committee held on June 30th 2014

4. Reports from Elected Members of Barnsley M.B.C.

Cllr. Unsworth reported that the recent planning application by Persimmon Homes to develop on Hartcliff Road had been deferred due to access reasons and reiterated no decision had been made at this present time.

Cllr. Mrs. Rusby also commented that using Clarel Street was not an alternative access and was unsuitable

Brief discussions ensued regarding the Tour de France and of any lasting legacies.

Signed.....Mayor 15/9/14

5. Correspondence.

The following items of correspondence were **NOTED**

- a) South Yorkshire Passenger Transport – Government funding to support sustainable transport
- b) South Yorkshire Fire and Rescue - newsletter
- c) YLCA update on the audit and accountability for local councils
- d) Barnsley MBC temporary closure order at St. John’s School – provision of a ramp
- e) YLCA guide to the openness of local government bodies regulations
- f) White Rose update
- g) YLCA appointment of a crime and community safety lead member for local councils in South Yorkshire
- h) Bus changes in South Yorkshire
- i) Hoylandswaine Festival – timetable of events
- j) YLCA - training events

6. Leisure and Amenities Report.

Cllr. Cutts reported on the following:

Following the recent meeting of the Leisure and Amenities Committee the satellite events continue to sell well with good audiences.

The Organ Concerts continue to receive mixed audiences however bookings are confirmed until December.

Most of the summer films are booked including all the big films

Live events through to Christmas are selling satisfactorily.

The floor repair has been carried out back stage and it is envisaged to replace the stage floor prior to the next live event in September.

7. Accounts and Finance.

The following accounts had been previously circulated to Members and it was **RESOLVED** to approve the following:

- a) The General Account to the sum of **£20,380.58**
 - b) The Paramount Account to the sum of **£35, 443.69**
 - c) Request for financial assistance to “Creation Station” Due to the confidentiality of the business to be transacted it was **RESOLVED** by full council to exclude members of the public and press under the Public Bodies (Admission to meetings) Act 1960
- The request for financial assistance was declined on this occasion

8. Resource Centre.

The **Town Clerk** stated that he and the Deputy Mayor were to meet with the Sure Start staff to discuss the pending alterations it was considering.

Recent problems with the drains had been resolved on a rechargeable basis

NOTED

9. Community Centre.

The **Town Clerk** reported that bookings had increased as reflected in the monthly accounts. The new lights in the Bar Room had been installed and it was intended to decorate the seminar room in the very near future

NOTED

Signed.....Mayor 15/09/14

10. Public Toilets.

The **Town Mayor** commented that tenders for the work were to be presented in the very near future.

NOTED

11. Berrywell Avenue Allotments.

The **Town Clerk** confirmed that the storage building had been erected and Cllr. Marsh was in the process of constructing the doors.

Unfortunately the budget for this year had been spent and the car parking area would have to be deferred until the next financial year.

NOTED

12. Deputy Consort chain of office

RESOLVED to purchase the chain of office

13. Public Participation Policy

RESOLVED to adopt, subject to the amendment of the time allowed for each question asked which will be at the discretion of the Mayor

The document would be displayed in the library and on the Town Council website

14. Complaints Procedure

RESOLVED to adopt without amendment and be displayed in the library and on the Town Council website

15. Penistone / Clarel Coat of Arms

Members had been circulated with a copy of the Town Councils official notepaper which depicted the coat of arms positioned at the base of the document in the centre.

Following a brief discussion it was **RESOLVED** unanimously to reposition the crest to the top left if practical.

The Town Clerk agreed to instigate and circulate to members for their comments prior to the next meeting

AGREED

16. Internal Audit Report Final Visit year end 31/03/14

The **Town Clerk** stated that the internal auditor had reviewed the internal controls in place at the Town Council including the Paramount Cinema and confirmed that the systems of financial and other controls over the Town Councils activities and operating procedures are effective

No matters arose from this work to give cause for concern and the internal controls are operating as expected with no matters to bring to the attention of members.

17. External Audit Report

The **Town Clerk** reported that the External Auditor had confirmed that the issues relating to the internal auditors recommendations had now been endorsed and agreed by them.

18. Internal Audit Services

RESOLVED that Yorkshire Audit Services be appointed as the Town Councils internal auditor for the financial year 2014/15

Signed.....Mayor 15/09/14

19. Town Council Vacancy

The **Town Clerk** updated members with the information that the vacancy had been advertised and Barnsley MBC Electoral Services informed. This was because there was almost a year to serve prior to the next elections in May.

Had there been less than six months the Town Council could have carried on with 14 members.

The closing date for requests for an election to fill the said vacancy would be

August 4th

Should ten electors submit in writing a request for an election one will be held to fill the vacancy otherwise the vacancy will be filled by co- option

The Town Mayor and Cllr. Unsworth also referred to the recent Barnsley MBC bi-election to elect a member to represent Penistone West. Cllr. Millner was unsuccessful on this occasion and acknowledgements were paid to him on his previous record and achievements whilst being a ward councillor.

19. Date and Time of the next meeting.

September 15th at 7.0pm in the Council Chamber Town Hall Shrewsbury Road

Signed.....Mayor 15/09/14

