

PENISTONE TOWN COUNCIL

**Minutes of the Ordinary Town Council Meeting held on Monday
April 28th 2014 in the Council Chamber, Town Hall
Shrewsbury Rd. Penistone**

Present: The Mayor Cllr. Cutts, in the chair. **Cllrs. Beever, Barron, Hand – Davis, Hinchliff, Mrs. Hinchliff, Marsh, Millner, Pilkington, Starling, Mrs. Rusby, Unsworth, and Mrs. Webber**

Also present the **Town Clerk Keith Coulton, public and press.**

The **Town Mayor** allowed ten minutes public participation prior to the meeting.

Comments heard from the public were:

The Market Hall is left strewn with litter. Litter bins are infrequently emptied

Children were also playing in the vicinity

It was suggested as Barnsley MBC Markets Department / market traders are responsible for this area of maintenance the complaint would be referred to the market management. **Cllr. Starling** also agreed to discuss this matter with the relevant authority.

The unnamed road which is not adopted by BMBC as Highway Authority from the mini island to Tesco has been experiencing an issue with blocked surface water drains. (**Cllr. Mrs. Rusby** commented that she has been informed this road has been named Market Lane subject to being adopted by the Highway Authority (BMBC) and the necessary street signage being erected) and this matter would be referred to the Highways Department / developer for investigation.

Concerns had been raised at the recent meeting of the Crime and Safety Sub Group regarding cyclists riding two abreast around the area and the condition and recent damage to the skate park.

Cllr. Starling stated that a project to paint the skate park was being considered and did not consider the damage too serious.

The Clarel Coat of Arms – If any members of the Clarel family are still in existence prior to further investigation with the logo, and to avoid any conflict over the matter could they be contacted? **Cllr. Millner** commented that the coat of arms is in existence on the seat in the Town Hall and Paramount, and the matter will be discussed at the next meeting of the Town Services Committee.

Thanks and commendations were expressed to the Town Council for the recent work in granting the show field protected status, with the erection and celebration of unveiling a plaque by the **Town Mayor** and Mayor of Barnsley MBC, to commemorate it as a “Fields in Trust” The dedication, part of the Queen Elizabeth 2 playing fields challenge in celebration of the Queens Diamond Jubilee in 2012 means it is preserved as a public open space forever

There being no further questions The **Town Mayor** introduced and welcomed **Cllr. Beever** to the Town Council and opened the meeting proper.

Signed.....Mayor 19/05/14

1. Apologies for absence – Cllrs. Chapman and Webber

2. Declarations of Personal or Prejudicial Interest – None

3. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Town Mayor** accordingly,

- a) The Town Council Meeting held on March 17th 2014
- b) The Planning Committee held on March 17th 2014
subject to **Cllr. Cutts** declaring an interest in application 0028.

4. Reports from Elected Members of Barnsley M.B.C.

Cllr. Mrs. Rusby stated that with the council being in perder in the lead up to the council elections there had not been many meetings to attend therefore little to report.

Cllr. Mrs. Rusby however did comment that the Ward Alliance was progressing satisfactorily.

Cllr. Starling added that the Ward Alliance had made financial donations to the Trans Pennine Trail Volunteers for its Flora and Fauna Appeal and of its support to Millhouse Green Tennis Courts for the recent completion of refurbishment works.

The **Town Mayor** thanked the ward councillors for their reports.

6. Correspondence.

The following items of correspondence were **NOTED**

- a) YLCA invitation to the National Fracking Conference
- b) South Yorkshire Fire and Rescue briefing note
- c) YLCA White Rose News
- f) YLCA draft transparency code
- e) YLCA Legislative Reform Order
- f) Penistone Cricket and Sports Club – thank you letter
- g) Dransfield Properties notification of relocation of its offices
- h) Penistone Line Partnership – annual report ***Cllr. Mrs. Hinchliff** agreed to attend and give a report at the next meeting*
- i) Penistone Town Hall – temporary tourism hub
- j) Peak District Park – requirement of a voluntary chair
- k) Open Spaces Society – renewal of membership
- l) YLCA branch nominations

7. Leisure and Amenities Report.

Cllr. Starling referred to the following in his report

In spite of having well targeted films for the school holiday period the late Easter and good weather saw smaller than anticipated audiences. The month has been satisfactory however.

The budget report reflects this and an element of catch up on bills reduces any surplus back to expected levels.

While there are some good and interesting films booked for late spring and summer, unfortunately these are not blockbusters which would predict the first half of the year may continue to be steady rather than busy.

In spite of this quiet film season we are experiencing a good interest in the live satellite performances and over 80 advance bookings for King Lear.

Signed.....Mayor 19/05/14

Leisure and Amenities Report Continued.

Advantage is being taken of the “early bird” discount for bookings made 30days in advance and of course this is simplified with the on – line booking system.

Cllr. Starling was thanked for his report.

8. Accounts and Finance.

The following accounts had been previously circulated to Members and it was **RESOLVED** to approve the following:

- a) The General Account to the sum of **£17, 718.01**
- b) The Paramount Account to the sum of **£54, 197.48**

Requests for financial assistance were approved to:

Penistone and District Homing Society **£250.00**

Penistone History Group/ Archive **£250.00**

Penistone Round Table **£3,500.00**

Hoylandswaine Village Hall (rates) **£212.08**

The grants to be taken from the section 137 and 145 budget respectively

Internal Audit Report

A comprehensive report (attached) for the second and third interim visit by the internal auditor was presented by the Town Clerk. Matters raised in the first report had been considered by the Town Council and the action agreed and taken

Paramount Box Office System

Since the implementation of the new box office system (admit one) stock is now more accurately recorded and any discrepancies quantified.

Complimentary tickets are better controlled.

More tailored management information is available

The separation of duties between those responsible for receipting and banking of cash and those responsible for preparation of the Town Council and cinema accounts is still maintained.

Community Centre Booking System

During the 2012/12 audit a review was carried out on the booking system and the conclusions were, that in general, the systems internal controls were adequate, however the recommendations were that the Town Council considers purchasing an electronic booking system making information more accurate and comprehensive.

Clerks note *the booking system is now in place*

Community Equipment Bank

Recommendations in 2013 were that arrangements with the Round Table on the costs for hiring equipment and administration would be documented as to the duties and responsibilities expected of and to be carried out by the Town Council.

Clerks note *this is now documented*

9. Resource Centre.

The **Town Clerk** read out correspondence from the Children’s Centre requesting the Town Council allow it to have one unisex / disabled toilet and convert the gents into a small office or remove the urinal and retain the existing gents toilet with a small hand basin in the same cubicle and use the first part of the gents as an interview/office space. This obviously would depend on money available.

Signed.....Mayor 19/05/14

Resource Centre Continued

Following a brief discussion it was agreed to defer this item and the **Town Clerk** discuss with the centre should the work be approved issue a clause to reinstate the area back to the original should Sure Start vacate the building and check everything complies within the law concerning children

AGREED

10. Community Centre.

The **Town Clerk** reported that the refurbishment of the Bar Room was almost complete and was waiting for the fitting of the wall lights and decorating. This would be carried out in the very near future.

A rolling programme of decorating would be discussed at the next meeting of the Leisure and Amenities Committee.

NOTED

11. Community Led Plan.

No report for this period

RESOLVED This item is removed from future agendas.

12. Public Toilets.

Cllr. Marsh confirmed that commencement of the work had been temporarily delayed due to difficulties with disconnecting the existing electricity supply. However he did wish to rectify recent reports and comments over the issue of only providing one toilet. He reiterated the statement that it was never the intention to only have one toilet, and that we were going to start with one unisex toilet which is accepted these days, with the option of adding a second unisex toilet if there is the demand as figures had established by installing a counter for a fortnight in the toilets showed the women's toilet were used on average six times a day, and the gents on average eight times a day

Cllr. Marsh also added that a start date for the refurbishment had not yet been decided.

Cllr. Millner added that the Art House did not appear to have any issues with its unisex toilet at this present time.

NOTED

13 Berrywell Avenue Allotments.

Cllr Marsh reported that the stand pipes on the allotment site have now been erected and connected to the water supply. The provision of the storage building and complimentary signage is now being investigated.

The allotment site on Wilson Avenue is to have the invasive conifers removed

NOTED

14 Date and Time of the next meetings

Leisure and Amenities Committee

May 12th in the Resource Centre at 7.0pm

Annual Town Council Meeting

May 19th 2014 in the Council Chamber Town Hall at 7.0pm

Signed.....Mayor 19/05/14