

PENISTONE TOWN COUNCIL

**Minutes of the Ordinary Town Council Meeting held on Monday
July 15th 2013 in the Resource Centre, Church St. Penistone.**

**Present: The Deputy Mayor Cllr. Barron, in the Chair, Cllrs. Green,
Hand – Davis, Marsh, Millner, Pilkington, Mrs. Rusby, Unsworth, Starling,**

Also present the **Town Clerk Keith Coulton, public and press.**

Before opening the meeting the **Deputy Mayor** allowed ten minutes public participation.

Residents spoke on behalf of the businesses in Penistone, and the concerns which may have an effect on trading should the Christmas light switch on be moved from Saturday to Sunday this year.

Members were unaware that the date had been changed as it had always been carried out on the first Saturday in December and should remain on this date.

The Town Clerk informed Members that the date had been changed to incorporate an Artisan Fayre to be held in the market hall on the same day as the switch on.

A representative from the Round Table who was present and had been part of the decision making process on this matter commented that the Round Table is amenable on either date.

It was agreed to speak to the **Town Mayor** on his return from holiday.

The **Deputy Mayor** then opened the meeting proper.

**1. Apologies for absence – The Town Mayor Cllr. Cutts,
Cllrs. Mr. & Mrs. Hinchliff, Mr. & Mrs. Webber and Chapman,
RESOLVED** to accept the apologies.

2. Declarations of Personal or Prejudicial Interest.

The **Town Mayor** invited declarations of which **Cllr. Unsworth**, declared an interest in item 7c (request for financial assistance from Fairtrade in Penistone). **NOTED.**

3. Approval of Minutes.

The Minutes of the following meetings were **approved** a true record and signed by the **Deputy Mayor** accordingly,

- a) The Town Council Meeting held on June 17th 2013
- b) The Planning Committee held on June 17th 2013 subject to **Cllr. Starling** being added to the list of attendees for both meetings.

4. Reports from Elected Members of Barnsley M.B.C.

Cllr. Starling reported that it has been a quiet month. The new Ward Alliance had met in the absence of the public and press although the Area Councils would be open for members of the public to attend but not participate.

Cllr. Mrs. Rusby added that the meeting had been constructive and wished to progress. The ward members were thanked for their reports.

Signed.....Mayor 16/09/13

5. Correspondence.

The following items of correspondence were **NOTED**

- a) South Yorkshire Fire and Rescue briefing note
- b) Wind turbine application
- c) Peak and Northern Society – agreed to join for a twelve month period for £15.00
- d) Parking problems within Penistone - The Crime and Safety Sub Group are aware of this issue and in future any anonymous letters will not be discussed – **RESOLVED**
- e) Trans Pennine Trail Conservation Volunteers – thank you letter for the recent donation.
- f) Barnsley M.B.C. – request from the Ward Alliance of Penistone East and West to attend a future Town Council meeting to discuss the new governance arrangements. It was agreed to invite the representatives to the meeting in September.

6. Leisure and Amenities Report.

Cllr. Starling commented on the following:

Paramount:

No report regarding the bar.

Programme – The entire summer films are now booked through to September

Building – The roof repairs are now complete, the ladies toilet in the circle has been repainted. The satellite dish will be fitted in the very near future.

Box Office System – This should be installed imminently.

Cllr. Starling was thanked for his report.

7. Accounts and Finance.

The following accounts had been previously circulated to Members and it was **RESOLVED** to approve the following:

- a) The General Account to the sum of **£25,041.46**
- b) The Paramount Account to the sum of **£32,111.33**
- c) The following request for financial assistance was also approved:
Fairtrade in Penistone £150.00

The grant will be taken from the Section 137 budget.

Internal Audit report for the financial year ending 31/03/13

The **Town Clerk** presented a full concise report from the auditor for the year end 2012/13 which confirmed work was carried out in accordance with the audit plan. The Town Council's and Paramount activities and operating procedures are effective. No matters arose from this work to give cause for concern. The recommendations made in the previous report have been actioned.

Members thanked the **Town Clerk** and **Finance Officer** for a very satisfactory report.

8. Resource Centre.

No report for this period **NOTED**

9. Community Centre.

The **Town Clerk** reported that Penistone Archives was attracting attention and was growing in popularity since it opened and that the Community Centre continued to flourish despite the current economic climate

NOTED

Signed.....Mayor 16/09/13

10. Town Hall.

The **Town Clerk** confirmed work undertaken to treat the dry rot in the roof space and carry out the necessary roof repairs had now been completed however painting and decorating of the areas had still to be carried out. It was envisaged this would be completed by the time the Town Council meets in September.

The future of the building was still uncertain **Cllr. Millner** suggested that this matter should be discussed by the Development and Regeneration Committee and a working group formed to initiate a business plan should the building become disposed of by Barnsley M.B.C

AGREED

11. Community Led Plan.

Cllr. Millner reported that the document was now complete and would be in the public domain by July 20th following a public launch in the market hall and wished to thank everyone who had been involved in the process.

It was proposed, seconded and **RESOLVED** by the Town Council to formally adopt the Community Led Plan

The plan had been circulated to all directorates within Barnsley M.B.C. which would then need to be adopted by Barnsley M.B.C. as local authority.

Cllr. Marsh asked if it was still the Town Councils intention to apply for Quality Parish Council Status now the plan had been concluded. Following a brief discussion

Cllr. Millner proposed seconded by **Cllr. Marsh** that the application process for Quality status should begin. **AGREED**

The **Town Clerk** agreed to instigate.

Cllr. Green thanked both **Cllrs. Millner** and **Webber** for all the work they had carried out in achieving the document.

NOTED

12. Public Toilets.

The **Town Clerk** reported that the remedial work by contractor had now been completed following an inspection by the **Town Clerk** and **Cllr. Marsh** highlighting the unsatisfactory work.

The **Town Clerk** read out further correspondence from the Town Council’s solicitor regarding the deeds and land registry.

The **Town Clerk** suggested a meeting with the solicitor and **Cllr. Marsh** to clarify these items, and it was agreed, subject to satisfaction of this clarification, for the **Town Clerk** to formally sign the documents for the transfer of the building to the Town Council.

AGREED

13. National School

The **Town Clerk** confirmed that the license of access from the car park had now been signed and had nothing further to report.

It was agreed this item would now be removed from any future agenda

NOTED

Signed.....Mayor 16/09/13

14. Berrywell Avenue Allotments.

The **Town Clerk / Cllr. Marsh** reported that the site is now ready for planting, the fencing and gates have been erected. The water main has been laid to the site but not yet connected to the main.

The next phase was to lay the base prior to erecting the garage and discuss the parking area. The **Town Clerk** agreed to investigate prices for a garage.

It was agreed to allow the Allotment Society to mark out the individual plots and begin cultivation.

Eight of the ten prospective tenants had replied with confirmation for plots.

NOTED

15 Date and Time of the next meeting.

Ordinary Town Council

September 16th 2013 in the Council Chamber Town Hall at 7.0pm

Signed.....Mayor 16/09/13

