

## **Penistone FM - Community Engagement Panel (CEP)**

Minutes of meeting – 9<sup>th</sup> October 2014

18.30 at Penistone Hub, Shrewsbury Road, Penistone

Attending:-

Steve Webber (SW) – Community Director, Penistone FM (PFM)  
Bob Green (BG) – Millhouse Green Community Association (MHGVCA)  
Elaine Slater (ES) – Lead, Penistone Ward Alliance (WA)  
Charlotte Tomlinson (CT) – Officer, Penistone Ward Alliance (WA)  
Maureen Faxon (MF) – Penistone Churches

Apologies for absence:-

Keith Coulton (KC) – Town Clerk, Penistone Town Council (PTC)  
John Openshaw (JO) – Lead Officer, Penistone Ward Alliance (WA)  
Antoinette Drinkhill - Headteacher, St Johns Junior School  
Ann Farr – Deputy Headteacher, St Johns Junior School  
Isabel Harris – Penistone Library  
Father David (FD) – Penistone Churches

### **Minutes**

SW opened the meeting by thanking those who had attended.

The minutes from the previous meeting were discussed and agreed to be an accurate record of the meeting.

### **Matters / Actions outstanding from previous minutes:-**

KC to send relevant PTC information on a 6 monthly basis. ACTION KC

AF had explained that the school issues weekly updates of 'school life'. To be copied to SW for info. ACTION AF

AF / AD would be asked to use the local schools pyramid information scheme to advise of the use of the community news template form and/or the PFM website for each school to promote their own events. ACTION AF/AD

SW stated that he was going to contact the Kingswell Surgery with a view to inviting them onto the CEP. ATTEMPTED VIA E-MAIL.TO PHONE.

A recent Love Where You Live project at Springvale Community Gardens was also discussed by JO and he also promised to send a Community News Flyer about this to PFM, with pictures, so that news could be promoted amongst members. ACTION JO

It was agreed that since meeting times did not apparently suit all members, membership was to be revised by SW for the next meeting. Suggested new members were the new Tesco Community Champion and a member from Springvale Community Gardens. JO was to pass contact details to SW of the Springvale contact. ACTION JO/CT

SW then opened up the meeting for comments:-

### Membership of CEP

SW is to contact the new Tesco Champion and the Springvale Community Garden contact once the relevant info was received. ACTION SW.

### Projects

SW handed out A4 colour copies of the agreed 'new community group' start-up flyers which the WA team are to deliver to the Green Road area of Penistone in the next fortnight. All members agreed to post / display / promote these flyers. ACTION ALL.

BG reported that the recent AGM of MHGVCA was well attended and the group moves from strength to strength. Ingrid Law has stepped down as Chair and BG is the new chair. He is about to design, print and deliver a local flyer to try to generate new membership of the Committee. SW suggested that PFM can assist with a Community News Flyer in the studio and also that perhaps Thurlstone Community Group could use the same flyer template in their area ?ACTION BG/SW.

MF reported that 2 local parents were involved in a church garden tidy-up appeal and that they may well be potential leads for another Community Group start-up. She is to take a copy of the 'new community group' flyers as provided by CT/SW and ask them if they are interested. ACTION MF.

MF also reported that the Denby Dale Lions were to have a Beer Festival in St John's Church on the 24<sup>th</sup>& 25<sup>th</sup> October. Once flyers are received all members will be given a copy to promote.

A discussion was had about coach trips recently run by the church for church members and it was generally agreed that these trips should be encouraged within the local community, particularly for people who had limited travel means. MF agreed to investigate how these were arranged and provide info to SW, who would then pass to other members for future possible action. ACTION MF/SW.

SW thanked all for their attendance and closed the meeting.

The next meeting was agreed to be:-

**Thursday 4<sup>th</sup>December 2014.**